



FLOATING HOMES ASSOCIATION, INC

BOARD OF DIRECTORS MEETING MINUTES

Monday, March 21, 2016

Community Room, Public Safety Building, Marin City, CA

Present: Katherine Boschetto, Sally Champe, Larry Clinton, Teddie Hathaway, Flo Hoylman, Peter Hudson, Daren Joy, Felicity Kirsch, Ron Moreland, Richard Pavek, Linda Sempliner, Ted Sempliner, Joan Sheahan, Mari Steeno, Linda Zraik

Call to Order

Katherine Boschetto called the meeting to order at 7:30PM.

Minutes-

1. Richard Pavek moved and Louise Simpson seconded the motion to approve the February 8, 2016 Board Meeting Minutes with amendment that a statement was made saying we need a secretary and treasurer. The motion carried.
2. Richard Pavek moved and Teddie Hathaway seconded the motion to approve the minutes of the Annual Meeting with an amendment moving the composting section from Emergency Preparedness to Environment. Flo Hoylman asked everyone at the annual meeting to get Cert Training, get prepared for an emergency and Get Ready Marin. The motion carried.

Treasurer's Report- Ron Moreland

1. Treasurer's Report – Ted Sempliner moved and Flo Hoylman seconded the motion to approve the Treasurer's report. The motion carried.
2. Sadler & Company has sent us a general liability renewal premium quote. Effective 4/1/16, our annual premium cost will be \$4,758. Our previous cost were \$4,858 from 9/1/14 to 9/1/15 and \$2,874 from 9/1/15 to 4/1/16 (pro-rated from the \$4,858 annual cost. We'll have to send Sadler & Company a check for \$4,758 prior to 3/28/16. Ron Moreland moved and Larry Clinton seconded a motion to approve this payment. The motion carried.
3. Approval of Expenditures
 - a. Usual and customary budgeted items, operating expenses, such as member mailings, printing, postage and phone, do not require Board approval.
 - b. All other expenses, up to \$500.00 must be approved by at least two officers of the Board and they will inform the Board that the next meeting.
 - c. All expenses above \$500 require prior authorization by the Board. In an emergency, a vote by the majority of the Executive Board can approve an expenditure above \$500. It

will be brought to the board at its next meeting for approval. Katherine asked that we table this item until we have our new budget which should be in the next month or so.

4. Treasurer Appointment – Joan Sheahan – Flo Hoylman moved and Richard Pavek seconded a motion to approve Joan’s appointment as Treasurer

5. Transition from Quicken to QuickBooks- we will be moving from Quicken to QuickBooks for FHA financials. We will buy the software for one computer. It should cost about \$150.00.

Standing Committee Reports

Membership- We have simplified to form below.

FHA Membership

	3/17/16				
Pier	Berths	% Members	2016	2015	Difference
A Dock	18	66%	12	16	-4
Commodore	11	54%	6	10	-5
East Pier	42	74%	31	37	-6
Gate 6 1/2	35	62%	22	26	-4
Issaquah	70	68%	48	43	+5
Liberty	70	50%	35	36	-2
Main	29	62%	18	18	0
Mays	7	0%	0	0	0
South Forty	46	48%	22	24	-2
Van Damme			0	2	-2
West Pier	42	64%	27	24	+3
Yellow Ferry	22	45%	10	12	-2
Other			7	25	-18
Total	392	61%	238	273	-36

A discussion about membership took place. Dock reps are the primary source of increasing memberships for the Association. Liberty Dock is a good example of this. As we don’t have a membership chair, the dock reps become even more important. A place to start is with people who were members last year but have not renewed this year. Felicity suggested the dock rep and the alternate dock rep should work together on this.

Membership- Annual Meeting

The membership meeting went very well. Mike McGuire was especially good. The composting presentation was well received. There were complaints about the food. WF Mill Valley provided the food but ran out of plates and had too many items. The items were not well identified. We will try to get Whole Foods San Rafael to do the meeting next year. They have been good in past years. The speakers did not stay within their ten minute allotment. Flo Hoylman, Ted Sempliner and Peter Hudson volunteered to be a Committee for next year’s meeting. The committee will look at meeting spaces and food for next year’s meeting.

Web Site

Government Relations –Teddie Hathaway

Teddie scheduled an event for Mark McGuire to speak at East Pier on May 29, but it was suggested that the date be changed because that is Memorial weekend.

Public Relations – Michele Affronte

Environment- Dan Genter, Jenny Stein

The FHA board has agreed to set up a budget of \$5 per year per household for each dock to encourage composting. Hopefully composting will help improve the quality of our planet and our neighborhood.

The budget can be used for purchasing supplies, creating informational flyers or placards, or other composting-related projects.

Similar to the "Dock Activities Fund," this budget would be under the control of Dock Representatives or their designees. The fund will be available on a calendar year basis and will not carry over from year to year. All receipts for purchase of composting materials must be submitted before year end. This is a pilot program for 2016, to be discussed further when Dock Reps report back at the end of the year. Jennifer moved and Flo seconded a motion to approve this expenditure. The motion carried.

Tour- Mari Steeno-Larry Clinton

We have sold 36 tickets. We need someone to coordinate registration at Gateway. Gateway is not confirmed yet but Larry will follow up. We also need a place to park confirmed. This could be Gateway. There could also be an issue with the reconfiguring construction on docks.

Newsletter- Larry Clinton

Larry needs articles for the upcoming newsletter as soon as possible. The next one will be published by April 15th.

Blog-Larry Clinton

We have about 70 members subscribers at this point. Larry is making reference to the Blog in the Floating Times. He will continue to do this.

Emergency Preparedness- Flo Hoylman

Flo does not have the answer about exactly where the number of the floating home would go on the water side of the boat. She will have that next month. They did say it needs to be on the houseboat not on the pilings. She would like to have Get Ready Marin do a two hour session for the FHA Board. Then the dock reps can do sessions for their own docks. Flo will check on dates and a location. She also spoke about the First Aid Disaster Relief program which is put on by the Marin Medical Resource Board. It is a four hour course for non-medical people. She would like to schedule it in the next year. We would need to have 15 people attend at a minimum. Flo moved and Henry seconded a motion to do this program and to have the FHA pay the fee (\$5-\$10 per person). Motion carried.

Old Business

Discussion of the By Laws- Richard Pavek- The By-Laws task force met last Saturday. Who will approve the by-laws- the association or the Board? That issue will continue to be discussed. Richard shared his draft of the by-laws with neighbors on Yellow Ferry. Several offered their help.

New Business

1. Appoint Ron Moreland as a Director at Large. Katherine appointed Ron to the position of Director at Large.
2. Administrative Coordinator- By Laws say the Administrative Coordinator may, at the discretion of the Board of Directors, execute the duties of the Secretary and any other duties as determined by the Board of Directors. Linda has been serving as Secretary/Administrative Coordinator. Approval for her to continue in those roles. After a discussion, this item was tabled until the next meeting.
3. Volunteering in the Community and the changing demographics of the community- Katherine asked everyone to think about this for a discussion next month.

To Do List

Dock reps must contact all non-members on their docks and get them to join the FHA.

Everyone: Sign up for our blog. Get any articles for the Floating Times to Larry. Think about volunteering and the changing demographics in our community for a discussion at the next meeting.

Flo: Get report on where house numbers would go on the water side of the boat for emergencies. Schedule a Get Ready Marin session for the Board and a First Aid Disaster Relief program.

Linda: Put a reminder in CalendarWiz to reappoint Directors at Large at the January meeting.

Adjourn: Louise moved and Sally seconded a motion to adjourn.